

October 16, 2008

A regular meeting of the Board of Education, Union Free School District of the Tarrytowns, was held on Thursday, October 16, 2008 in the Board Room of the Administration Building, commencing at 8:00PM.

Present: B. Joseph Lillis, President
Sheila Conklin, Vice President
Mimi Godwin, Trustee
Craig Laub, Trustee
Vincent Nadile, Trustee
Paul Rode, Trustee
Katharine Swibold, Trustee

Roll Call

Also present: Howard W. Smith, Superintendent of Schools
Barbarann Tantillo, Assistant Superintendent
John J. Staiger, Jr., Assistant Superintendent for Business
Meghan Fitzgerald, Assistant Principal – Washington Irving School
Nelly Valentin, District Clerk

Call to Order

President Lillis called the meeting to order at 7:30PM.

Trustee Conklin moved, seconded by Trustee Nadile, that it be
RESOLVED: That the Board goes into executive session to discuss particular
personnel matters.

Exec. Session

CARRIED UNANIMOUSLY 7:35PM
No formal action was taken.

CARRIED UNANIMOUSLY 8:10PM

Return to Public

Trustee Rode moved, seconded by Trustee Godwin, that it be
RESOLVED: That the Board returns to Public Session.

There was a moment of silent meditation, after which the Pledge to the Flag was given.

**Meditation
Pledge**

President Lillis asked that the following be remembered who recently passed away:
Mary Azzari, the grandmother of Samantha Clark, Elementary Teacher at Washington Irving
School.

A citizen commented that Board of Education meetings should begin promptly at 8PM and
Executive Session discussions should be limited to litigation and personnel items.

**Citizens'
Comments**

Leah Morales and Madeleine Dopico, President and Vice President of the SHHS Foreign
Language Honor Society, invited the Board of Education to attend the annual International
Banquet, scheduled for October 30th at 7PM at Sleepy Hollow High School.

CARRIED UNANIMOUSLY

Trustee Laub moved, seconded by Trustee Godwin, that it be
RESOLVED: That the Board of Education, having received copies of the minutes of the regular meeting of October 2, 2008 approves same.

Green Initiatives

Meghan Fitzgerald gave a brief report on the Green Committee. The committee was formed last year and has been actively engaged in green initiatives. There are 22 standing members and the committee has four main goals for this school year:

- Complete the work that it started in 2007/08 by getting all buildings up to standards in terms of recycling paper and mixed materials. A needs assessment was done and additional materials and equipment will be ordered
- Reduce use – a subcommittee is addressing strategies to reduce use i.e., paper, electricity. The district has partnered with the Tarrytown Environmental Advisory Council and will be studying the district's energy bills
- Curriculum sub-committee at both the elementary and secondary level
- Partnerships and Communications – committee is working on an online flyer program in the elementary schools. At the secondary level the committee is working with the SPEAR Group – Students Promoting Environmental Awareness and Responsibility. This is a big force in getting the high school students involved.

Discussion followed.

Superintendent's Report

Dr. Smith announced the following good news items:

- October 16, 2008 has been designated "Lights on Afterschool Day" as part of the new 21st Century Grant program
- Middle School students of the month: Kimberly Salcedo, Daniella Carissimo, Anja Cabera, Natalie Barrett and Nestor Hurtatdo
- Students selected to perform in the Area All-State Musical Festival ensembles: Hwa-Seung Erstling, Megan Lindon and Melanie Gold – Orchestra; Eric Mauhs, James Von Heill, and Kyla Moscovich – Band; Greg Valdespino and Jackie Nadile – Chorus.

Update on Facilities

Dr. Smith gave a brief update on the WI and SHHS facilities project. At SHHS, the lighting, sound and programming continue in the auditorium and should be completed by next week. It is anticipated that work on the bleachers will begin tomorrow and should be finalized by the beginning of November. Work continues in the cafeteria and art rooms and is scheduled to be completed by the end of December. Finishing touches are taking place on the landscaping, plantings and grass.

At Washington Irving, the auditorium has been completely painted, except for the ceiling above the balcony area. The seats are scheduled to be done at the end of the month. Work is continuing on the stage, a/c system and locker rooms. The windows are scheduled for replacement sometime during the fall/winter season.

Board Matters

President Lillis reported that one of the board goals adopted this year was to take on a long range strategic planning process. A Powerpoint presentation was put together by a company recommended by New York State School Boards Association. Concerns and issues raised by Board members included:

- Costs - should we proceed at this time or defer until the economic situation is better
- How much of this process can we do internally
- Survey type (paper, on-line, phone)
- Focus Groups – cross sections of the community

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- Structure of survey – can NYSSBA develop survey and District carry it out
- Approach the Foundation for the Public Schools of the Tarrytowns for funding
- Should be done by an experienced agency
- Create a sub-committee for a conference call with consultant

It was commented that a long range plan is necessary, however, it should not be financed with taxpayer dollars. Discussion followed.

Trustee Godwin reminded the community that tomorrow, Oct. 17th, a tree memorial rededication ceremony in honor of six individuals will take place at 1PM at the SHHS East Courtyard.

The Board discussed the bus parking situation. At the present time, the District has a temporary arrangement for bus parking and garage through the end of the 2008/09 school year. The District put out Request for Proposals to determine costs of converting school property into parking space for the buses. Other options include: leasing property outside of the District, which would require a waiver at the State Legislature or contracting out for transportation services. The Board expressed concerns about putting up a proposition for this issue and stated that every possibility and opportunity should be explored. On the agenda for tonight is a proposal to hire a consultant to perform a school bus parking and field reconfiguration study. The Board was in consensus that this resolution be withdrawn from the record. Discussion followed.

Policy #6240

The Board discussed Policy #6240 – Investments, amended version, for the first time. A second reading will take place at the November 6th Board of Education meeting. Discussion followed.

Citizens' Comments

A citizen commented that he is glad the District is discussing the busing situation. He suggested that the Board hold public meetings at various locations throughout the District to encourage community feedback.

CARRIED UNANIMOUSLY

STAFF PERSONNEL

Trustee Godwin moved, seconded by Trustee Nadile, that
In accordance with Policy #9020, be it

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Staff Personnel Motions, as listed:

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional staff for the 2008/2009 school year:

J. Kass

Judith Kass, Teaching Assistant – Sleepy Hollow Middle School, 6¼ hours per day, probationary, at a salary of \$21,429 (prorated salary October 20, 2008 through June 30, 2009 will be \$18,000), based on Step 1 of the teaching assistant salary schedule, effective October 20, 2008 through October 19, 2011. (Replacement)

B. Ordonez

Bethany Ann Ordonez, Teacher Aide - SHHS, 6¼ hours per day, probationary, in accordance with Civil Service Rules and Regulations, at a rate of \$15.62 per hour, based on Step 1 of the CSEA salary schedule, effective October 20, 2008. (Replacement)

Meghan Fitzgerald, Interim Elementary Principal

M. Fitzgerald

Assignment: W.L. Morse School

Effective: October 20, 2008 through June 30, 2009

Certification: New York State Provisional Certification, SAS

Education: Amherst College, Amherst, Massachusetts - BA
Bank Street College of Education, New York, - MS Ed.

Experience: Washington Irving Intermediate School, Tarrytown, NY
Assistant Principal, 1 year
Ethical Cultural Fieldston School, Riverdale, New York
Math & Science Specialist, 3 years
Wellesley Middle School, Wellesley, Massachusetts
Elementary Teacher, 1 year
Notre Dame des Victoires, San Francisco, CA
Elementary Teacher, 2 years

Salary \$132,353 (prorated salary \$92,647)

Unpaid LOA: M. Fitzgerald

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid leave of absence to Meghan Fitzgerald, Assistant Principal Washington Irving School, effective October 20, 2008 through June 30, 2009.

Unpaid LOA: A. Cepeda

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid leave of absence to Amelfi Cepeda, School Monitor – W.L. Morse School, effective October 14, 2008 through June 30, 2009.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional substitute staff for the 2008/09 school year:

Stephen Langsam	Teacher	\$85.00 per diem	Substitute Staff
Linda Elmore	Teacher	\$95.00 per diem	
Christopher Garibaldi	Teacher	\$85.00 per diem	

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to stipend positions for the 2008/09 school year:

Sleepy Hollow Middle School			Stipends:
Guitar Club	David DiLeo	\$1,411	D. DiLeo
Sleepy Hollow High School			R. Bloom
Math Team	Rishana Bloom	\$1,551	

Revision: A. Calabrese

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby revises the following:

Andrea Calabrese, ESL Teacher – SHMS, from .6FTE to .8FTE, effective October 14, 2008 through June 30, 2009.

Winter 2008 Stipends

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to Winter 2008 Coaching stipend positions, as per the attached list (Appendix #):

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RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby increases the salary of the following staff, due to an additional assignment at Sleepy Hollow High School, effective October 14, 2008 through June 30, 2009:

Kathleen Hull .2 of her salary for an additional class **Add'l. Assignment: K. Hull**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to the After School Program for the 2008/09 school year:

Tappan Hill School (funded by 21 st Century Grant)			After School Program:
Stephanie Keeney	Sub. Teaching Assistant	\$25.00 per hour	S. Keeney
Aura Feliciano	Teaching Assistant	\$25.00 per hour	A. Feliciano
Kathia Javier	Teaching Assistant	\$25.00 per hour	K. Javier
Elsie Corea	Sub. Teacher	\$35.00 per hour	E. Corea
MaryLynn Pearlman	Sub. Teacher	\$35.00 per hour	M. Pearlman
Vicky deBarros	Sub. Teacher	\$35.00 per hour	V. deBarros
Andrea Harrison	Sub. Teacher	\$35.00 per hour	A. Harrison
Darlene Kapica	Teacher	\$35.00 per hour	D. Kapica
Christina Kharem	Teacher	\$35.00 per hour	C. Kharem
Jessica Ore	Teacher	\$35.00 per hour	J. Ore
Meredith Thomas	Teacher	\$35.00 per hour	M. Thomas
Heather Schoenberg	Teacher	\$35.00 per hour	H. Schoenberg
			K. Messina
			E. Rivera
			M. Daley
John Paulding School			P. Buckley
Kristen Messina	Sub. Teacher	\$35.00 per hour	Z. Franco
Evelyn Rivera	Sub. Teacher	\$35.00 per hour	L. Ferrari
MaryJo Daley	Sub. Teacher	\$35.00 per hour	A. Farlekas
Patricia Buckley	Sub. Teacher	\$35.00 per hour	J. Sherwood
Zoila Franco	Teacher	\$35.00 per hour	C. Garibaldi
Laura Ferrari	Teacher	\$35.00 per hour	
Athena Farlekas	Teaching Assistant	\$25.00 per hour	
W.L. Morse School			
Joy Sherwood	Teacher	\$35.00 per hour	
Christopher Garibaldi	Teacher	\$35.00 per hour	

CARRIED UNANIMOUSLY

**STUDENT PERSONNEL
CSE/CPSE**

Trustee Swibold moved, seconded by Trustee Rode, that it be

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Student Personnel Motions, as listed:

Impartial Hearing Officer

RESOLVED: That the Board of Education hereby appoints JeanMarie Brescia as an Impartial Hearing Officer for the hearing that has been requested by the parents of a student with ID#10049, regarding the provision of special education and related services to such student.

FINANCE/FACILITIES:

CARRIED UNANIMOUSLY

Trustee Conklin moved, seconded by Trustee Nadile, that it be

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Finance and Facilities Motion, as listed:

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RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for the Sleepy Hollow Middle School Library Detection System to DEMCO, Inc, 4810 Forest Run Road, Madison, WI 53704, in the amount of \$10,573.000.

<u>Unsuccessful Bidders</u>	<u>Amount</u>	
Highsmith, Inc. W5527 State Road 106 Fort Atkinson, WI 53538	\$10,881.93	Library Detection System Bid

<u>Unsuccessful Bidders</u>	<u>Amount</u>	
Brodart Co. 100 North Road McElhattan, PA 17748	\$11,121.65	Approval of Corrective Action Plan

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the proposed corrective action plan in response to the State Audit Report. Discussion followed.

CARRIED UNANIMOUSLY

GENERAL:

Trustee Godwin moved, seconded by Trustee Nadile, that
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following General Motions, as listed:

Y. Infante

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Yolanda Infante, to serve as Parent Coordinator for Parent Services Program, at a rate of \$30.00 per hour, effective October 27, 2008 through June 30, 2009.
(Funded by 21st Century Grant)

B&A Consultants

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with B & A Consultants of New York, Inc., to conduct a quality review of the Guidance and Counseling Department, for a fee of \$500.00 per day, not to exceed seven days. Discussion followed.

B. O'Shea

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Brenda O'Shea, consultant, for the October 24, 2008 Social Studies Staff Development Workshop, at a fee of \$250.00.

Thomas Group – motion withdrawn

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with The Thomas Group, for engineering services for school bus parking and field reconfiguration study, at a fee of \$10,000. **NOTE: THIS RESOLUTION WAS WITHDRAWN FROM THE RECORD.**

Executive Session

CARRIED UNANIMOUSLY

9:50PM

Trustee Conklin moved, seconded by Trustee Nadile, that it be
RESOLVED: That the Board goes into executive session to discuss particular personnel matters.

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CARRIED UNANIMOUSLY

11:05PM

Return to Public

Trustee Nadile moved, seconded by Trustee Rode, that it be
RESOLVED: That the Board returns to public session.

CARRIED UNANIMOUSLY

11:05PM

Adjournment

Trustee Conklin moved, seconded by Trustee Godwin, that it be
RESOLVED: That the meeting of the Board be adjourned.

Respectfully submitted,

Nelly Valentin
District Clerk

Appendices:

#1 Winter 2008 Coaching Stipends

Appendices