

AGENDA - REGULAR MEETING

DATE: Tuesday, April 27, 2010

TIME: 7:45PM – Public Session  
Executive Session  
8:00PM - Public Session

PLACE: Administration Building  
200 North Broadway  
Sleepy Hollow, NY

1. CALL TO ORDER
2. EXECUTIVE SESSION

RESOLVED: That the Board goes into executive session to discuss recommendations from the Committee on Special Education, Committee on Preschool Special Education and particular personnel matters and matters related to negotiations.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_ TIME \_\_\_\_\_

3. RETURN TO PUBLIC SESSION

RESOLVED: That the Board returns to public session.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_ TIME \_\_\_\_\_

4. SILENT MEDITATION
5. PLEDGE TO THE FLAG
6. CALL OF THE ROLL
7. COMMUNICATIONS, PETITIONS, AND REQUESTS FROM THE PUBLIC
8. CITIZENS' COMMENTS (three minutes)
9. MINUTES

- a. RESOLVED: That the Board of Education, having received copies of the minutes of the regular meeting of April 15, 2010 approves same.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_

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10. EDUCATIONAL/SUPERINTENDENT’S REPORTS

- 1. High School Personalization Theme Report
- 2. Athletics Contributions Proposal – Preliminary Discussion
- 3. BOCES Budget Vote

11. BOARD MATTERS

- 1. 2010/2011 Proposed Board Meeting Dates
- 2. Consideration of Facility Naming Proposal

12. CITIZENS’ COMMENTS (three minutes)

13. BOARD ACTION

**CONSENT AGENDA** – The use of a Consent Agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the consent agenda may so indicate and that item will be transferred to the Regular Agenda for consideration and a separate vote, thus preserving the right of all Board Members to be heard on any issue.

- A.
  - 1. Policy #4240 Raising and Management of Student Funds Through Extra-Classroom Activities Revised Policy – 2<sup>nd</sup> Reading and discussion
  - 2. Policy #4240R Extra Classroom Activities Funds Management Regulations – 2<sup>nd</sup> Reading and discussion
  - 3. Policy #6700R – Purchasing Regulation, Revised Policy – 2<sup>nd</sup> reading and discussion
- B. Staff Personnel

In accordance with Policy #9020, be it

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Staff Personnel Motions, as listed:

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_

- 1. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional substitute staff for the 2010 /2011 school year:

- a. Cheryl Tucci Long Term Sub Teacher \$290 per diem effective September 7 through December 3, 2010

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2. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional staff for the 2010/2011 school year:

- a. Noel Cabassa, Guidance Department Chairperson  
 Assignment: Sleepy Hollow High School  
 Appointment Type: Probationary  
 Probationary Dates: September 1, 2010 through August 31, 2012  
 Tenure Area: School Counselor  
 Certification: New York State Permanent Certification: School Counselor, SAS  
 Education: City University of New York, Hunter College - MEd  
 City University of New York, City College - BS  
 Experience: Carmel High School, Carmel, NY  
 Director of Guidance, 6 years  
 Cornwall High School, Cornwall, NY  
 Director of Guidance, 3 years  
 Salary: MA+30, Step 11 (98,043 – Replacement)
- b. Peter Lee, Physics Teacher  
 Assignment: Sleepy Hollow High School  
 Appointment Type: Probationary  
 Probationary Dates: September 1, 2010 through August 31, 2013  
 Tenure Area: Physics  
 Certification: New York State Permanent Certification: Physics 7-12, Chemistry 7-12; Mathematics 7-12  
 Education: Dartmouth College, Hanover, NH - MS  
 Cornell University, Ithaca, NY - BS  
 Experience: Sleepy Hollow High School, Sleepy Hollow, NY  
 Physics Teacher, 6 months  
 Harrison Central School District, Harrison, NY  
 Physics Teacher, 3 years  
 Mamaroneck Union Free School District, Mamaroneck, NY  
 Chemistry Teacher, 3 years; Technology Teacher, 2 years  
 Salary MA+60, Step 4 (\$80,773)

3. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid leave of absence to Cheryl Tucci, Teaching Assistant – John Paulding School, effective September 7, 2010 through December 3, 2010.

4. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional substitute staff for the 2009/2010 school year:

- |                 |                       |   |
|-----------------|-----------------------|---|
| a. Donna Gelard | Teacher               | \$85 per diem   |
| b. Gwen Jadge   | Building Sub Teacher  | \$100 per diem  |
| c. René Henri   | Long Term Sub Cleaner | \$18.75 per hour effective April 27 through June 25, 2010 |

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- d. Francisca Alvarez          Long Term Teaching Assistant    \$18.49 per hour effective April 28 through June 25, 2010
5. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to the After School Program for the 2009/2010 school Year: (Funded by Extended School Day Grant)
- Sleepy Hollow Middle & High School  
Francisca Alvarez          Teaching Assistant          \$25.00 per hour
6. **BE IT RESOLVED**, that the Board of Education of the Union Free School District of the Tarrytowns hereby eliminates the Civil Service position of Secretary to School Principal, effective June 30, 2010; and
- BE IT FURTHER RESOLVED**, that the employment of Dolly Reynoso-Solana as the least senior employee in the title of Secretary of School Principal is hereby terminated effective June 30, 2010, and shall be placed on a preferred eligible list for the statutory period provided for under the Civil Service Law.
7. **BE IT RESOLVED**, that the Board of Education of the Union Free School District of the Tarrytowns hereby reduces the Civil Service position of Grants Funded Programs Coordinator from full- time to part-time, .5 FTE, effective July 1, 2010; and
- BE IT FURTHER RESOLVED**, that the employment of Helen Glynn as the least senior employee in the title of Grants Funded Programs Coordinator is hereby reduced full-time to part-time, .5FTE, effective July 1, 2010.
8. **BE IT RESOLVED** that the Board of Education of the Union Free School District of the Tarrytowns hereby eliminates the position of Catrina McHugh within the tenure area of Elementary, effective the close of business August 31, 2010; and
- BE IT FURTHER RESOLVED** that the employment of Catrina McHugh is hereby terminated effective the close of business August 31, 2010 and that Ms. McHugh shall be placed on the preferred eligibility list as the person having the least seniority in the system within the tenure area of Elementary Teacher.
9. **BE IT RESOLVED** that the Board of Education of the Union Free School District of the Tarrytowns hereby eliminates the position of Jennifer Klausner within the tenure area of Elementary Spanish, effective the close of business August 31, 2010; and
- BE IT FURTHER RESOLVED** that the employment of Jennifer Klausner is hereby terminated effective the close of business August 31, 2010 and that Ms. Klausner shall be placed on the preferred eligibility list as the person having the least seniority in the system within the tenure area of Elementary Spanish Teacher.
10. **BE IT RESOLVED** that the Board of Education of the Union Free School District of the

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Tarrytowns hereby eliminates the position of Jean Marie Guzman within the tenure area of Spanish, effective the close of business August 31, 2010; and

**BE IT FURTHER RESOLVED** that the employment of Jean Marie Guzman is hereby terminated effective the close of business August 31, 2010 and that Ms. Guzman shall be placed on the preferred eligibility list as the person having the least seniority in the system within the tenure area of Spanish Teacher.

11. **BE IT RESOLVED** that the Board of Education of the Union Free School District of the Tarrytowns hereby eliminates the position of Ann Winze within the tenure area of Music, effective the close of business August 31, 2010; and

**BE IT FURTHER RESOLVED** that the employment of Ann Winze is hereby terminated effective the close of business August 31, 2010 and that Ms. Winze shall be placed on the preferred eligibility list as the person having the least seniority in the system within the tenure area of Music Teacher.

12. **BE IT RESOLVED** that the Board of Education of the Union Free School District of the Tarrytowns hereby eliminates the position of Regina Mignogna within the tenure area of Reading, effective the close of business August 31, 2010; and

**BE IT FURTHER RESOLVED** that the employment of Regina Mignogna is hereby terminated effective the close of business August 31, 2010 and that Ms. Mignogna shall be placed on the preferred eligibility list as the person having the least seniority in the system within the tenure area of Reading Teacher.

13. **BE IT RESOLVED** that the Board of Education of the Union Free School District of the Tarrytowns hereby eliminates the position of Sandra Tavares within the tenure area of Elementary, effective the close of business August 31, 2010; and

**BE IT FURTHER RESOLVED** that the employment of Sandra Tavares is hereby terminated effective the close of business August 31, 2010 and that Ms. Tavares shall be placed on the preferred eligibility list as the person having the least seniority in the system within the tenure area of Elementary Teacher.

14. **RESOLVED:** That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby extends the unpaid leave of absence for Rosetta Pichardo, Teaching Assistant - Tappan Hill School, effective April 21, 2010 through April 29, 2010.

15. **RESOLVED:** That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional staff for the 2009/2010 school year:

- a. Alex De La Cruz, School Monitor – Sleepy Hollow High School, 3 hours per day, probationary, in accordance with Civil Service Rules and Regulations, at a rate of \$14.04 per hour, based on Step 1 of the CSEA salary schedule, effective April 28, 2010. (Replacement)

#### C. Student Personnel

**RESOLVED:** That, upon the recommendation of the Superintendent of Schools, the Board of

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Education hereby approves the following Student Personnel Motion, as listed:

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_

- 1. RESOLVED: That the Board of Education accepts the recommendations from the Committee on Preschool Special Education (CPSE) at its March 9; April 8, 2010 meetings, as attached. (Appendix #).

D. Finance & Facilities

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Finance & Facilities Motions, as listed:

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_

- 1. RESOLVED: That at the meeting of the Board of Education of the Union Free School District of the Tarrytowns, held on Tuesday, April 27, 2010, the 2010-2011 Estimated Administrative Budget for the Southern Westchester Board of Cooperative Educational Services, in the amount of \$8,558,115 be approved.
- 2. RESOLVED: That at the meeting of the Board of Education of the Union Free School District of the Tarrytowns, held on Tuesday, April 27, 2010, three votes be cast, one for Georgia Riedel; one for Joseph Wooley; one for Nancy Fisher to serve as Trustees on the Southern Westchester Board of Cooperative Educational Services for the time period of July 1, 2010 through June 30, 2013.

\_\_\_\_\_ Georgia Riedel                  \_\_\_\_\_ Joseph Wooley                  \_\_\_\_\_ Nancy Fisher

E. General

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following General Motions, as listed:

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_

- 1. RESOLVED: That the Board of Education appoints the following residents as election inspectors, at a rate of \$11.00 per hour, for the annual election and budget vote to be held on May 18, 2010:

District #1 - SH

- a. Kay Camillieri
- b. Maria DeMilia Powers
- c. Elaine Kosloff
- d. Marion Losier
- e. Millie McCarthy
- f. Margaret Pircio
- g. Emma Serina
- h. Roberta Steinberg

District #2- TT

- i. Jeanne Arduino
- j. Marge Bartos
- k. Marie Coviello
- l. Marilyn Helwig
- m. Sylvia Krell
- n. Barbara Osgood
- o. Mafalda Tornello
- p. Joan Wald

- 2. RESOLVED: That the Board of Education appoints the following residents to serve as chief inspectors and assistant clerks for the annual election and budget vote to be held on May 18, 2010:

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District #1

Kay Camillieri – Chief Inspector  
 Millie McCarthy – Assistant Clerk

District #2

Joan Wald – Chief Inspector  
 Jeanne Arduino – Assistant Clerk

3. RESOLVED: That the Board of Education revises the Elementary Optimal Average Class Size Target Guidelines, as follows:

K	- 22	3 - 23
1	- 22	4 - 25
2	- 22	5 - 25

4. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts, with appreciation, the following gift:
- The Sleepy Hollow Baseball Boosters Club, of a new baseball field fence cover, valued at \$2,131.68, to be used in the Sleepy Hollow High School baseball program.
  - TNT Baseball - Softball, of a donation in the amount of \$3,123.88, for the purchase of a batting cage.

## 14. FINANCIAL REPORTS

- Treasurer's Report: March 2010
- Warrant Reports
- Use of Facilities

## 15. OLD BUSINESS

## 16. NEW BUSINESS

## 17. FUTURE AGENDA ITEMS: Agenda/Conferences

## A. Agenda

Board of Education Meeting  
 5/6 Budget Hearing

Executive Session: 7:30PM;  
 Public Session: 8:00PM

**5/18/10 - SCHOOL BUDGET VOTE AND BOARD ELECTION - 7:00AM – 9:00PM**  
**Washington Irving School for Tarrytown residents**  
**Morse School for Sleepy Hollow residents**

**Evening registration will take place on Tuesday, May 11<sup>th</sup> from 4:00-8:00PM in the Board Room of the Administration Building, 200 North Broadway, Sleepy Hollow.**

**Residents may register to vote in the office of the District Clerk, 200 North Broadway, Sleepy Hollow, from 9:00AM to 3:00PM on any day that school is in session through May 13, 2010.**

**For information on absentee ballots, please contact the District Clerk at 631-9404**

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B. Noteworthy Conferences/Meetings

- 4/29 SHHS Science Symposium 7:30PM – Auditorium
- 4/30 Gr. 7 Science Assessment
- 5/1 Grades 1-6 Interim Reports mailed
- 5/2 SAT Exams
- 5/4-8 SHHS AP Exams
- 5/5 SHMS/HS NYSESLAT Exams
- 5/6 WI Principal’s Chat 7PM

18. CITIZENS’ COMMENTS (three minutes)

19. EXECUTIVE SESSION

RESOLVED: That the Board goes into executive session to discuss particular personnel matters.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_ TIME \_\_\_\_\_

20. RETURN TO PUBLIC SESSION

RESOLVED: That the Board returns to public session.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_ TIME \_\_\_\_\_

21. ADJOURNMENT

RESOLVED: That the meeting of the Board be adjourned.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ VOTE \_\_\_\_\_ TIME \_\_\_\_\_

USE OF FACILITIES

- 4/24 Tarrytown Recreation  
Washington Irving School  
TNT baseball/softball team pictures
- 4/15-5/6 Sleepy Hollow Performing Artists  
Sign to announce dance and theatre camp  
Washington Irving School Fence
- 4/13-6/22 Rivertowns Legend  
Soccer practice  
Peabody Field (Tuesdays 6:00PM-7:30PM)
- 4/20-25 Tarrytown Environmental Council  
Sign to promote Clean Up Event  
Washington Irving School Fence