

AGENDA - REGULAR MEETING

DATE: Thursday, May 26, 2011

TIME: 7:15PM – Public Session
Executive Session
8:00PM - Public Session

PLACE: Administration Building Board Room
200 North Broadway
Sleepy Hollow, NY

1. CALL TO ORDER

2. EXECUTIVE SESSION

RESOLVED: That the Board goes into executive session to discuss recommendations from the Committee on Special Education, Committee on Preschool Special Education and particular personnel matters.

MOVED _____ SECONDED _____ VOTE _____ TIME _____

3. RETURN TO PUBLIC SESSION

RESOLVED: That the Board returns to public session.

MOVED _____ SECONDED _____ VOTE _____ TIME _____

4. SILENT MEDITATION

5. PLEDGE TO THE FLAG

6. CALL OF THE ROLL

7. COMMUNICATIONS, PETITIONS, AND REQUESTS FROM THE PUBLIC

8. CITIZENS' COMMENTS

9. MINUTES

- a. RESOLVED: That the Board of Education, having received copies of the minutes of the regular public meeting of May 5, 2011, approves same.

MOVED _____ SECONDED _____ VOTE _____

- b. RESOLVED: That the Board of Education, having received copies of the minutes of the special meeting of May 17, 2011, approves same.

MOVED _____ SECONDED _____ VOTE _____

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10. BOARD MATTERS

11. EDUCATIONAL/SUPERINTENDENT'S REPORTS

1. Rosetta Stone/Foreign Language Report
2. Technology Report

12. CITIZENS' COMMENTS (three minutes)

13. BOARD ACTION

CONSENT AGENDA – The use of a Consent Agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss individually a particular piece of business on the consent agenda may so indicate and that item will be transferred to the Regular Agenda for consideration and a separate vote, thus preserving the right of all Board Members to be heard on any issue.

A. Policy

1. Policy #1900 - Title I Parent Involvement Policy, 1st reading and discussion

B. Staff Personnel

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Staff Personnel Motions, as listed:

MOVED _____ SECONDED _____ VOTE _____

1. **RESOLVED:** That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following retirement resignations:
 - a. Elliott Seawright, Bus Driver – Transportation Department, effective June 24, 2011, after ten years of service.
 - b. Nannie Newby Gordon, Teaching Assistant, Washington Irving School, effective June 30, 2011 after fifteen years of service.

2. **WHEREAS,** by Board of Education action taken on April 27, 2010, Catrina McHugh was terminated from her position as an Elementary Teacher due to a reduction in force; and

WHEREAS, Catrina McHugh was placed on a preferred eligible list pursuant to Section 3013 of the New York State Education Law; and

WHEREAS, there exists a vacancy in the position of Elementary Teacher, a position similar to the one that Catrina McHugh filled prior to her reduction in force; and

WHEREAS, Catrina McHugh is the person with the most seniority eligible to fill such a position; and

WHEREAS, Catrina McHugh has expressed an interest in such position;

NOW, THEREFORE, IT IS RESOLVED, that Catrina McHugh be appointed to the position of Elementary Teacher, effective September 1, 2011, without a reduction in the salary or increment previously provided in her excess position.

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3. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid childcare leave of absence to Denise Wagner, Special Education Teacher - Sleepy Hollow Middle & High School, effective October 18, 2011 through December 1, 2011.
4. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an extension of an unpaid leave of absence to Victor Mejia, Custodian – Sleepy Hollow High School, effective April 18, 2011 through May 20, 2011.
5. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an extension of an unpaid leave of absence to William Almeida, Head Custodian –Sleepy Hollow Middle School, effective May 21, 2011through June 20, 2011.

In accordance with Policy #9020, be it

6. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional staff for the 2010/11 school year:

Victor Mejia, Head Custodial Worker – Leave Replacement, Sleepy Hollow Middle School, 8 hours per day, in accordance with Civil Service Rules and Regulations, at an additional pay of \$421.84, effective May 23, 2011 through June 20, 2011.

7. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional staff for the 2011/2012 school year:

Tara Bryden, Teaching Assistant – W.L. Morse School, 6¼ hours per day, at a salary of \$22,626, based on Step 1 of the teaching assistant salary scheduled, effective September 1, 2011 through June 22, 2012.
(Leave Replacement)

8. **BE IT RESOLVED**, that the Board of Education of the Public Schools of the Tarrytowns School District hereby eliminates 1.0FTE Civil Service position of Office Assistant (Automated Systems), effective June 30, 2011; and

BE IT FURTHER RESOLVED, that the employment of Patricia Pyne as the least senior employee in the title of Office Assistant (Automated Systems) is hereby terminated effective June 30, 2011, and shall be placed on a preferred eligible list for the statutory period provided for under the Civil Service Law.

9. **BE IT RESOLVED**, that the Board of Education of the Tarrytown Union Free School District hereby approves and ratifies the Memorandum of Agreement between the District and the Tarrytown Association of Administrators and Supervisors dated May 16, 2011 and hereby authorizes the Superintendent of Schools to execute same and to take all actions consistent with the terms thereof.
10. **BE IT RESOLVED**, that the Board of Education of the Tarrytown Union Free School District hereby approves and ratifies the Side Letter of Agreement between the District and the Teachers' Association of the Tarrytowns dated May 11, 2011 and hereby authorizes the Superintendent of Schools to execute same and to take all actions consistent with the terms thereof.
11. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following part-time staff to continued employment for the 2011/2012 school year:

- a. Julie Clayton .6FTE Middle School French Teacher (MA, Step 4)
- b. Emily Clary .4FTE PreKindergarten Social Worker (MA, Step 11)

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- 12. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby reduces the position of Mariana Piccirillo, Italian/Spanish Teacher – Sleepy Hollow Middle School, from 1.0FTE to .8FTE, effective September 1, 2011 through June 30, 2012, at a salary of MA, Step 3.
- 13. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid child care leave of absence to Audra Emmerich, English teacher – Sleepy Hollow Middle School, effective October 18, 2011 through November 7, 2011.
- 14. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby revises the unpaid child care leave of absence for Michelle DeVivo, elementary teacher – Washington Irving School, effective September 7, 2011 through December 30, 2011.
- 15. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid child care leave of absence to Allison Katsman, Mathematics teacher – Sleepy Hollow High School, on October 18, 2011.
- 16. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby revises the unpaid medical leave of absence for Jamie Steiner, School Counselor – SHMS, effective May 2, 2011 through June 24, 2011.

C. Student Personnel

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Student Personnel Motion, as listed:

MOVED _____ SECONDED _____ VOTE _____

- 1. RESOLVED: That the Board of Education accepts the recommendations from the Committee on Preschool Special Education (CPSE) at its March 31; April 7, 28; May 5, 2011 meetings, as attached. (Appendix #).

D. Finance & Facilities

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Finance & Facilities Motion, as listed:

MOVED _____ SECONDED _____ VOTE _____

- 1. RESOLVED: That the Board of Education designated Nelly Valentin as poll clerk for the purpose of canvassing paper ballots that were verified by the Westchester County Board of Elections on May 18, 2011.

Official Budget and Election results for the May 17, 2011 vote are as follows:

Proposition 1: Budget 2010/2011 - \$64,754,404

District #1 - SH	Yes: 324	No: 209
District #2 - TT	Yes: <u>423</u>	No: <u>242</u>
TOTAL	747	451

Proposition 2: Mileage Limitation for Grades 3-5 students

District #1 - SH	Yes: 368	No: 142
District #2 – TT	Yes: <u>482</u>	No: <u>177</u>
TOTAL	850	319

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Proposition 3: Purchase of two 20-passenger vans for student transportation

District #1 - SH	Yes: 333	No: 174
District #2 – TT	Yes: <u>456</u>	No: <u>202</u>
TOTAL	789	376

Trustees for Board of Education:

	Sheila Conklin	Katharine Swibold	Kenneth Torosian
District #1	254	283	289
District #2	<u>371</u>	<u>370</u>	<u>248</u>
TOTAL	<u>625</u>	<u>653</u>	<u>537</u>

2. BE IT RESOLVED: That the Public Schools of the Tarrytowns District Board of Education hereby authorizes the transfer of funds from the District’s Tax Certiorari Reserve to the General Operating Budget in the amount of \$1,332,033.03.
3. RESOLVED: That the Board of Education hereby modifies the 2010-2011 General Fund Budget from \$63,497,906.23 to \$64,829,939.26, for tax certiorari payments.
4. RESOLVED: That the Board of Education of the Union Free School District of the Tarrytowns approves the 2011-2012 Proposed Budget for Westchester Putnam School Boards Association, in the amount of \$224,731 and directs the District Clerk to complete the ballot on its behalf.

E. General

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following General Motion, as listed:

MOVED _____ SECONDED _____ VOTE _____

1. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts, with appreciation, the following donation:
 - a. A donation in the amount of \$21,165, from modified sports, from the fundraiser organized by Amy and Jim Bender and Brian Doyle.
2. RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to execute a lease agreement with Green Meadow Waldorf School, 307 Hungry Hollow Road, Chestnut Ridge, New York, effective June 15, 2011 through June 30, 2012, as per the attached.

14. FINANCIAL REPORTS

- a. Treasurer’s Report: April 2011
- b. Warrant Reports
- c. Use of Facilities

15. OLD BUSINESS

16. NEW BUSINESS

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17. FUTURE AGENDA ITEMS: Agenda/Conferences

A. Agenda

6/9	Board of Education Meeting Tenure Recognition Goals Report	Executive Session: Public Session:	7:30PM 8:00PM
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B. Noteworthy Conferences/Meetings

- 5/27 Kindergarten marking period ends
- 5/30 Memorial Day Holiday – Schools Closed
- 5/31 WI Incoming Gr. 3 Parent Orientation 7PM
- 6/1 JP Science Fun 10AM-12PM
HS Jazz in the Courtyard 6PM
- 6/2 WLM/SHHS Rose Ceremony 9:30AM
HS Senior Prom
- 6/3 Kindergarten Report Cards Mailed
WI Beginning Strings & Band Concert 9AM
- 6/4 SAT Exams
- 6/6 HS Academic Awards 7PM
Gr. 4 & 8 Science Assessments
- 6/6-7 WLM Incoming 1st Grade Student Visit 10AM
- 6/7 SHHS Yearbook Breakfast for Seniors 8:45AM
WLM 1st Grade Parent Orientation 7PM
- 6/8 HS Booster Club Varsity Athletic Awards Dinner 6PM – Double Tree Hotel
- 6/9 WLM 2nd Grade Field Day
JP Early Dismissal, No PreK, Parent/Teacher Conferences

18. CITIZENS’ COMMENTS (three minutes)

19. EXECUTIVE SESSION

RESOLVED: That the Board goes into executive session to discuss particular personnel matters.

MOVED _____ SECONDED _____ VOTE _____ TIME _____

20. RETURN TO PUBLIC SESSION

RESOLVED: That the Board returns to public session.

MOVED _____ SECONDED _____ VOTE _____ TIME _____

21. ADJOURNMENT

RESOLVED: That the meeting of the Board be adjourned.

MOVED _____ SECONDED _____ VOTE _____ TIME _____

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- 6/21 Kids' Club of Tarrytown and Sleepy Hollow
Parent Workshop
John Paulding School (5:30-8PM)
- 9/19-10/5 United Way of the Tarrytowns
Sign to promote Top Chef event
Morse and Washington Irving School Fence
- 8/26 Rock of Salvation Church
Community Outreach Event
Morse School (parking area and park)
- 5/23-6/5 The Historical Society, Inc.
Sign to promote fundraiser – Annual Strawberry Festival
Washington Irving School Fence
- 6/3-4 New York Performing Arts Center
Youth Musical Production
Sleepy Hollow High School (3:30-9PM)