

July 7, 2009

A regular meeting of the Board of Education, Union Free School District of the Tarrytowns, was held on Tuesday, July 7, 2009 in the Board Room of the Administration Building, commencing at 8:00PM.

Present: Mimi Godwin, President
Paul Rode, Vice President
Sheila J. Conklin, Trustee
Craig Laub, Trustee
B. Joseph Lillis, Trustee
Vincent Nadile, Trustee
Katharine Swibold, Trustee

Roll Call

Also present: Howard W. Smith, Superintendent of Schools
Barbarann Tantillo, Assistant Superintendent
John J. Staiger, Jr., Assistant Superintendent for Business
Nelly Valentin, District Clerk

Call to Order

Trustee Godwin called the meeting to order at 7:30PM.

Trustee Swibold moved, seconded by Trustee Conklin, that it be
RESOLVED: That the Board goes into executive session to discuss particular personnel matters.

Executive Session

CARRIED UNANIMOUSLY 8:02PM
No formal action was taken.

Public Session

CARRIED UNANIMOUSLY 8:05PM

Trustee Nadile moved, seconded by Trustee Conklin, that it be
RESOLVED: That the Board returns to Public Session.

Silent Meditation

There was a moment of silent meditation, after which the Pledge to the Flag was given. President Godwin asked that the following be remembered who recently passed away: Arlene Chompunuchtanin, the sister of Diana Cox, Transportation Dispatcher.

President Godwin congratulated Joy Sherwood and family who welcomed a new baby boy on June 20th. President Godwin also congratulated Nelly & Greg Valentin who welcomed a new granddaughter on July 4th.

**Communications,
Petitions &
Requests from the
public**

A citizen commented about the conflict of this evening's Board meeting with the Village of Sleepy Hollow meeting. President Godwin indicated that due to state requirements, the Organization meeting had to take place this evening.

CARRIED UNANIMOUSLY

Trustee Nadile moved, seconded by Trustee Swibold, that it be
RESOLVED: That the Board of Education, having received copies of the minutes of the regular public meeting of June 11, 2009 approves as amended.
Trustee Lillis requested that one change be made to the minutes to reflect the time of executive session as 7:15PM.

Minutes: 6/11/09

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President Godwin asked for volunteers to serve as Board Liaisons for the following:

- SW BOCES – Katharine Swibold
- WPSBA – Joe Lillis
- WPSBA Legislative Action Committee – Vincent Nadile
- Village Government Sleepy Hollow -Craig Laub; Tarrytown – Paul Rode

Board Matters

President Godwin indicated that she will contact the mayors of both villages and inform them of the school district's intent to have two board members serve as board liaisons. Both mayors have been very supportive of the schools and community.

Dr. Smith gave the following good news items:

- The District received honorable mention from the National School Public Relations Association for the Bridges Newsletter

Dr. Smith reported that he and Trustee Lillis attended a negotiations workshop, sponsored by WPSBA. The session was well attended by superintendents and board members. The following was highlighted:

Superintendent's Report

1. Ground rules for sharing information between districts
2. Data and staying current
3. Trends in negotiations, i.e. shorter contract periods
4. Alternative to traditional compensation schedules
5. Survey was sent out and WPSBA is looking for feedback on topics of interest

Trustee Lillis mentioned that the workshop was very informative and the meeting was well attended

Dr. Smith gave a brief powerpoint presentation on the 2009/2010 goals:

1. Financial
2. Curriculum and Instruction
3. Technology
4. Communication
5. Facilities

Goals 2009/2010

Discussion followed. President Godwin asked the board members to send any suggestions for Board goals to her by the end of the month and she will forward them to Dr. Smith.

Dr. Smith addressed the long-term planning model. A one-day seminar would include a pre-agreed upon central question and discussion. A consultant would be brought in to start a conversation with a cross section of the community (staff, community members, BOE members, etc.) and scenarios will flow from this point. Discussion followed.

A citizen congratulated the new trustees and officers of the Board of Education. He also addressed concerns about increasing our class size guidelines.

CARRIED UNANIMOUSLY

Citizens Comments

Trustee Lillis moved, seconded by Trustee Rode, that it be
RESOLVED: That the Board of Education hereby names the new Sleepy Hollow High School Gymnasium in honor of Jack McCleery.

President Godwin indicated that the Board has chosen someone special who dedicated his entire

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career to the District. A dedication ceremony will be take place sometime this Fall. President Godwin thanked Rick Perugini for attending tonight's meeting in support of Mr. McCleery.

CARRIED UNANIMOUSLY

Trustee Conklin moved, seconded by Trustee Nadile, that
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Staff Personnel Motions, as listed:

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following resignation:

Mariana Ivanov, Elementary Math Developer, effective August 31, 2009, after one year of service.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional staff for the 2009/10 school year:

Yahaira Mendez, Speech Language Teacher – Washington Irving School
Appointment Type: Leave Replacement
Effective: September 1, 2009 through June 30, 2010
Certification: New York State Permanent Certification: Bilingual Education
Extension, Speech and Hearing Handicapped
Education: Hofstra University, Long Island, NY - MA
Queens College, Flushing, NY - BA
Experience: Bilinguals Inc., Hartsdale, NY
Bilingual Speech-Language Pathologist, 3 years
St. Mary's Hospital for Children, Bayside, NY
Bilingual Speech-Language Pathologist
Salary: MA, Step 1 (\$59,787)

Maritza Tola, Teaching Assistant - Tappan Hill School, 6 ¼ hours per day, probationary, at a salary of \$23,546, based on Step 2 of the teaching assistant salary schedule, effective September 2009 through August 31, 2011. (Replacement)

Lorren Hotaling, Physics Teacher – Sleepy Hollow High School
Appointment Type: Leave Replacement
Effective: September 1, 2009 through June 30, 2010
Certification: New York State Permanent Certification: Earth Science and
General Science 7-12; Physics 7-12; Chemistry 7-12
Education: Colgate University, Hamilton, NY - MAT, BA
Experience: Nyack Public Schools, Nyack, NY
Science and Technology Department Chairperson, 1 year
Bronxville High School, Bronxville, NY
Science Department Chairperson, 3 years
Science Teacher, 3 years
Norwich City Schools, Norwich, NY
Science Teacher, 6 years
Salary: MA+15, Step 7 (\$84,387)

Jean Marie Guzman, Spanish Teacher (Replacement)
Assignment: Sleepy Hollow Middle School

Appointments:

**J. Guzman
E. DeMicco
J. Clayton**

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Appointment Type: Probationary
Probationary Dates: September 1, 2009 through August 31, 2012
Tenure Area: Spanish
Certification: New York State Initial Certification: Spanish 7-12
Education: Manhattanville College, Purchase, NY - MA; BA
Experience: Celp Las Acacias, Madrid, Spain
English Teacher, 3 months
New Rochelle High School, New Rochelle, NY
Student Teacher, 3 months
Albert Leonard Middle School, New Rochelle, NY
Student Teacher, 3 months
Salary: MA, Step 1 (\$59,787)

Elizabeth DeMicco, Office Assistant (Automated Systems) – Office of Grant Funded Programs, 20 hours per week, 12 months per year, probationary, in accordance with Civil Service Rules and Regulations, at a salary of \$20,629, (prorated salary effective July 6, 2009 through June 30, 2010 will be \$20,391), based on Step 1 of the CSEA salary schedule, effective July 6, 2009. (Replacement – Grant funded)

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following part-time staff to continued employment for the 2009/10 school year:

Julie Clayton .4FTE French Teacher Sleepy Hollow Middle School

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid childcare leave of absence to Monica Ribreau, teaching assistant, Washington Irving School, effective November 9, 2009 through January 15, 2010.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional substitute staff for the 2009/10 school year, as per the attached list: (Appendix #1)

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to a stipend position for the 2008/09 school year:

Edual Collado	Student Council	\$4,761
Suzanne Davis	World Culture Club	\$1,411

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to stipend positions for the 2009/10 school year:

Nancy Checchi	Substitute Coordinator	\$12,500
Cyril Hughes	Board Meeting Media Assistant	\$125 per meeting

RESOLVED, That pursuant to the agreement between the Board of Education and Howard Smith, as Superintendent, the Board authorizes a two (2%) percent merit salary increase (increase to be don to the Foundation for the Public Schools of the Tarrytowns), for the 2009-2010 year based upon the attaining of performance targets, including Annual Board Goals.

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RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves a salary increase for the following non-contractual staff members, commencing July 1, 2009 through June 30, 2010:

Lisa DeRose	\$43,092 (prorated amount)
Peter Quartironi	\$104,750

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby increases the salary of the following staff, due to an additional assignment at Sleepy Hollow High School, effective September 1, 2009 through June 30, 2010:

Carlos Franco	.1FTE of his salary for an additional class
Tom Mormile	.1FTE of his salary for an additional class

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an extension of an unpaid leave of absence to Joy Sherwood, Elementary Teacher – W.L. Morse School, effective June 22, 2009 through June 30, 2009.

RESOLVED: That the Board of Education hereby approves the summer arts instructors for Tarrytowns Summer Arts Camp 2009, as per the attached list. (Fee based) (Appendix #2)

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to Special Education Summer School 2009 position, effective July 6, 2009 through August 14, 2009:

Meredith Thomas	Teacher	\$60.00 per hour
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RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following Project You 2009 summer school employees:

Susan Cunningham	Teacher Aide	\$16.16 per hour
Kevin Chillemi	Teacher Aide	\$16.16 per hour

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional substitute staff, effective September 8, 2009 through December 23, 2009:

Anne Randazzo	Long Term Teaching Assistant	\$22.89 per hour
Nohely Ochoa	Long Term Teaching Assistant	\$18.48 per hour

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Elizabeth Law to additional summer work to process the Consolidated Application, Titles I-IV, at a rate of \$468.81 per diem, not to exceed 7 days. Additional days subject to the approval of the Superintendent.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to Fall 2009 coaching stipends, as per the attached list: (Appendix #3)

Fall 2009 Stipends

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RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following staff, effective July 8-24, 2009:

Bethany Ordonez Clerical Data Entry \$25.00 per hour

CARRIED UNANIMOUSLY

Trustee Conklin moved, seconded by Trustee Rode, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Student Personnel Motions, as listed:

RESOLVED: That the Board of Education accepts the recommendations from the Committee on Special Education (CSE) at its May 13; June 1, 9, 10, 17, 23, 2009 meetings, and the Committee on Preschool Special Education (CPSE) at its March 10; May 5, 12, 19; June 2, 3, 2009 meetings, as attached. (Appendix #4).

CARRIED UNANIMOUSLY

Trustee Nadile moved, seconded by Trustee Conklin, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Finance and Facilities Motion, as listed:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations, and the Monroe 2-Orleans BOCES (the "BOCES") during the 2009-2010 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the Union Free School District of the Tarrytowns ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities; and

BE IT RESOLVED, that the Board of Education hereby appoints the superintendent or designee to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for the Paving Work (New & Repair) Bid to: Gentile Construction, 451 Old Nepperhan Avenue, Yonkers, NY 10703, as per the attached rate sheet: (Appendix #5)
Discussion followed.

**Contract for paving
Work:
Gentile Construction**

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Unsuccessful Bidders:

Cross County Asphalt Corp, 59 Putnam Street, Mount Vernon, NY 10550
Arrow Blacktop & Masonry, Inc., 28 Claremont Avenue, Thornwood, NY 10594

CARRIED UNANIMOUSLY

Trustee Nadile moved, seconded by Trustee Conklin, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board
of Education hereby approves the following General Motions, as listed:

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with The Noga Company, LLC, to provide an Assistant Varsity Soccer Coach, at a cost of \$5,826,
for the Fall 2009 season.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with Donna Klein & Associates, Inc., 280 Mamaroneck Ave., Suite 110, White Plains, 10605, as
Occupational Therapist, at a rate of \$95.00 per hour not to exceed \$110,000, for the 2009/2010
school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with Donna Klein & Associates, Inc., 280 Mamaroneck Ave., Suite 110, White Plains, NY 10605,
as Physical Therapist, at a rate of \$95.00 per hour not to exceed \$50,000, for the 2009/2010
school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with Brain Builders, 280 Dobbs Ferry Road, White Plains, New York, 10607 for summer services at the
rate of \$147.00 per hour not to exceed \$2,500.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with Holistic Learning Center LLC, 575 White Plains Rd, Eastchester, 10709 for Applied Behavior
Analysis Consultation, at a rate of \$160.00 per hour not to exceed \$65,000, for the 2009/2010
school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with Centris Group, 100 Merrick Rd. Suite 418E, Rockville Centre, NY, 11570, for IEP Direct
software license and support services not to exceed \$16,000, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with Madeline Reich, 57 South Manor Dr., White Plains, 10603, Teacher of the Hearing Impaired,
at a rate of \$100 per hour not to exceed \$69,000, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with Michael Wheatley, 55 Shirley Lane, White Plains, NY 10607, Teacher of the Hearing
Impaired, at a rate of \$100.00 per hour not to exceed \$20,000, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement
with Frances T. Jacobs, 203 Rutgers Road West, Orangeburg, NY 10962, Teacher of the Hearing
Impaired, at the rate of \$100.00 per hour not to exceed \$92,000, for the 2009/2010 school year.

Frances Jacobs

Learning Shop, Inc.

A.F. Investigations

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RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Learning Shop, Inc. 219 Harrison Ave suite 10, Harrison, NY 10528, for Home Instruction, at a rate of \$65.00 per hour not to exceed \$66,000, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with A.F. Investigations, 1858 Pleasantville Road #152, Briarcliff Manor, NY 10510, for Field investigation at a rate of \$50.00 per hour, not to exceed \$10,000.00, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Derek Ferst, 92 South Harrison Ave, Congers, NY, 10920, for summer speech/language services at a rate of \$100.00 per hour not to exceed \$10,000.00, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Verna Phillip-Yalley, 82 Hudson Point Lane, Ossining, New York, 10562, for summer services, at a rate of \$80.00 per session, not to exceed \$1,000.00, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Judy Strauss-Schwartz, 17 Lakeview Road, New Rochelle, NY, Vision Specialist, at a rate of \$165.00 per hour, not to exceed \$12,500, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Ms. Miriam Rukeyser, MA, CCC-SLP/TSSLD 1424 Sherman Ave, Mamaroneck, NY 10543, Teacher of the Hearing Impaired, at a rate of \$100.00 per 45 minute session, not to exceed \$1,800.00, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Careers for People with Disabilities, Inc., 401 Columbus Ave., Valhalla, NY 10595, summer job coach, at a rate of \$45.00 per hour not to exceed \$2,500.00, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Lois K. Heynmann, M.A. CCC/SLP, 1 Hawk Drive, HUM 14A, New Paltz, NY 12561, Auditory Consultant, at a rate of \$300.00 per hour, not to exceed \$10,000, for the 2009/2010 school year.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Office Team, 925 Westchester Avenue, Suite 300, White Plains, NY 10604 to provide secretarial services for the 2009/2010 school year, at a rate not to exceed \$60,000.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with JCC on the Hudson, 371 South Broadway, Tarrytown, NY, to provide after school enrichment programming, as part of the 21st Century Community Learning Center, at a fee of \$16,160.00, effective October 7, 2009 through January 20, 2010. (Grant funded)

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RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Listening Partners, Inc., 1 Castle View Court, Rye Brook, NY 10573, to provide Speech Language Services and Teacher of the Speech and Hearing Handicapped Services, at a rate of \$120.00 per 45 minute direct service and \$100.00 per 60 minute consultation services, not to exceed \$30,000, for the 2009/2010 school year.

Listening Partners

Alexander Miretsky

Bayada Nurses, Inc.

RESOLVED: That the Board of Education is authorized and empowered to execute an Agreement with Alexander Miretsky, to provide ten, one-hour training sessions in gymnastics and tumbling, at a cost of \$650.00 for the 2009/2010 school year.

**Yolanda Infante
Infante Immigrant
Connection, Inc.**

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Bayada Nurses, Inc., 1 Central Avenue, Ste. #202, Tarrytown, NY 10591, to provide health services, at a rate of \$58.00 per hour for RN services and \$48.00 per hour for LPN services, effective July 6, 2009 through August 14, 2009.

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with **Yolanda Infante**, Infante Immigrant Connection, Inc., to serve as Parent Coordinator for Parent Services Program, at a rate of \$30.00 per hour, for the 2009/2010 school year. (Funded by 21st Century Grant) *resolution amended 11/25/09 by Nelly Valentin*

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized and empowered to execute the Stipulation of Settlement signed on July 7, 2009 by the parent of student #00010049, and the Superintendent is further authorized to take all action necessary to effectuate the terms of this Agreement.

**Stipulation of
Settlement**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the following textbooks: (Discussion followed)

Adoption of textbooks:

Connected Mathematics 2 Program

Author: Glenda Lappan, James Fey, William Fitzgerald, Susan Friel,
Elizabeth Phillips

Publisher: Pearson

To be used by the Sleepy Hollow Middle School Mathematics Department

**Connected
Mathematics
2 Program**

Pre-Algebra

Pre-Algebra

Author: Randal Charles, Bonnie McNemar, Alma Ramirez

Publisher: Prentice Hall Mathematics

To be used by the Grade 8 Mathematics Classes

Earth Science

Earth Science The Physical Setting

Author: Thomas McGuire

Publisher: AMSCO Publication

To be used by the Sleepy Hollow High School Science Department

Donations/Gifts:

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts, with appreciation, the following gifts:

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Rotary Club of the Tarrytowns, of a check in the amount of \$1,000, to be used towards programmatic support district wide.

**Rotary Club of the
Tarrytowns**

Bayer Corporation, Tarrytown, NY, of 25 student backpacks, to be used district-wide.

Bayer Corporation

Note: This donation was rescinded on August 10, 2009, due to Bayer Company policy.

President Godwin thanked the above contributors for their generous donations.

Trustee Nadile reported on the two policies that were discussed at a prior meeting. One is linking of websites to our school website, and the other is the use of school facilities by outside groups during regular school hours. He stated that he and President Godwin anticipate having a draft policy ready for the August 27th BOE meeting.

**Old
Business**

Trustee Lillis asked John Staiger to report on the district's financing activities. It was noted that the only borrowing that will be needed is the renewal of the \$20 million bond anticipation note (BAN). Mr. Staiger will also renew and rollover the existing bond. Discussion followed.

Trustee Nadile asked about BANs and serial bonds. Mr. Staiger indicated that BANs are short-term borrowing, for 1 year, when you start a capital project. BANS can be renewed for only four additional years. At the conclusion of the 5 years it goes to a serial bond.

Trustee Lillis inquired about the status of \$373,000 federal stimulus money. Discussion followed.

Trustee Laub inquired about health insurance claims audit. Discussion followed.

A citizen thanked the Board for recognizing the service and dedication of Jack McCleery and appreciates everything that was done on his behalf.

President Godwin wished everyone a safe, happy and restful summer!

The Treasurer's Report for May 2009 is included with these minutes as Appendix #7.

CARRIED UNANIMOUSLY

10:10PM

Trustee Nadile moved, seconded by Trustee Conklin, that it be RESOLVED: That the meeting of the Board be adjourned.

Respectfully submitted,

Nelly Valentin
District Clerk

Appendices:

- #1 Special Education Summer School 2009 Staff
- #2 Summer School 2009 Staff
- #3 Summer Employment 2009 Staff
- #4 Part-time Staff 2009
- #5 CSE/CPSE Reports
- #6 CSE & Sub-CSE Summer Eligible Students
- #7 Treasurer's Report: May 2009