

September 17, 2009

A regular meeting of the Board of Education, Union Free School District of the Tarrytowns, was held on Thursday, September 17, 2009 in the Board Room of the Administration Building, commencing at 8:00PM.

Present: Mimi Godwin, President
Paul Rode, Vice President
Sheila J. Conklin, Trustee
Craig Laub, Trustee
B. Joseph Lillis, Trustee
Vincent Nadile, Trustee
Katharine Swibold, Trustee

Roll Call

Also present: Howard W. Smith, Superintendent of Schools
John J. Staiger, Jr., Assistant Superintendent for Business
Nelly Valentin, District Clerk

Absent: Barbarann Tantillo, Assistant Superintendent

Call to Order

President Godwin called the meeting to order at 7:30PM.

Executive Session

Trustee Lillis moved, seconded by Trustee Swibold, that it be
RESOLVED: That the Board goes into executive session to discuss particular personnel matters.

CARRIED UNANIMOUSLY 8:02PM
No formal action was taken.

Public Session

CARRIED UNANIMOUSLY 8:02PM

Silent Meditation

Trustee Laub moved, seconded by Trustee Swibold, that it be
RESOLVED: That the Board returns to Public Session.

There was a moment of silent meditation, after which the Pledge to the Flag was given. President Godwin asked that the following be remembered who recently passed away: Theresa Gatto Jablonski, the sister of Patricia Buckley, 1st Grade Teacher; Michael Alterbaum, the brother of Alan Alterbaum, Assistant Principal at Sleepy Hollow High School.

**Communications,
Petitions &
Requests from the
public**

President Godwin reported that a communication was received regarding the swine flu letter and Dr. Smith responded to this issue.

President Godwin reported that the Board received a thank you note from Marie Nardullo for the recognition she received at the last board meeting.

September 17, 2009

CARRIED 5-0-2

Yes: Trustees Godwin, Rode, Laub, Lillis, Swibold
Abstain: Trustees Conklin, Nadile

Minutes:
8/27/09

Trustee Laub moved, seconded by Trustee Swibold, that it be
RESOLVED: That the Board of Education, having received copies of the minutes of the regular meeting of August 27, 2009 approves as amended.

President Godwin reminded the Board about a procedural issue. She requested that board members adhere to the District's practice of requesting any information directly from the Board President. The Board President will obtain the requested materials and will ensure that the documents are made available to the entire board.

President Godwin reported that New York State School Boards Association's 90th annual convention and trade show is scheduled for October 15-18. She polled the board for volunteers, however, none of the board members are available to attend. Dr. Smith indicated that the resolutions we receive are very well researched by a committee at school boards. Discussion followed.

Board Matters

Dr. Smith reported that the updated board agenda topics for 2009/2010 were included in the board packets.

Dr. Smith gave the following good news items:

**Superintendent's
Report**

- The first recipients of the John Paulding School High Five Character Program Award are: James Arevalo, Ciara Brogan, Anthony Chapa, Kenneth Cole, Owen Dugan, Brandon Epstein, Ashley Guananga, Charolotte Lcalio, Anya Puri, Storm Savage, Helena Steurer, and Cameron Willis
- Sleepy Hollow High School students Melanie Gold, Kyla Moscovich and Ben Slaw were selected to perform with the New York State School Music Association Conference for Wind Ensemble, Jazz Band and Mixed Chorus
- Fall sports teams are off to a great start
- Parent portal to the student information system is now active.

Dr. Smith gave a Back to School powerpoint presentation. Topics included:

- Enrollment summary
- Incoming & outgoing students
- Elementary grade class sizes
- Middle school class sizes
- High school class sizes
- Elementary summer program results
- MS/HS summer school
- Summer school expense vs revenue
- Summer curriculum work
- Athletics – fall sports
- Transportation
- Food service
- Summer maintenance work

Discussion followed.

September 17, 2009

President Godwin thanked the buildings and grounds department, central administration, and transportation departments for all their hard work in getting the buildings ready for the opening of school. The buildings look great and the Board appreciates all their efforts.

Dr. Smith gave an update on the long term planning model. The one day workshop is being scheduled for Friday, October 23rd. Dr. Smith is working on securing a location for this workshop and will notify the participants as soon as possible. The participants will include members from all the constituent groups. The consultant will come in and begin a group discussion, focusing on areas of interest and our mission statement. Discussion followed.

Policy #1500

The board reviewed policy #1500 – Public Use of School Facilities. President Godwin thanked Vince Nadile for all his hard work on the policies. Trustee Nadile also thanked Mimi Godwin for her assistance with the policies. Discussion followed.

CARRIED UNANIMOUSLY

Trustee Rode moved, seconded by Trustee Lillis, that
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Staff Personnel Motions, as listed:

Staff Personnel:

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following resignations:

Resignations:
N. Hunter
M. Cabrera
R. Pena
D. Castillo
R. Mallo

Nichelle Hunter, Teaching Assistant, W.L. Morse School, effective September 3, 2009, after three years of service.
Maria Cabrera, School Monitor – Washington Irving School, effective September 1, 2009, after six years of service.
Rosa Pena, bus driver, effective September 11, 2009, after four years of service.
Dercis Castillo, school monitor – Washington Irving School, effective June 30, 2009, after one year of service.
Rosita Mallo, from the stipend position of Chorus Teacher at Washington Irving School, effective September 17, 2009.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants salary transfers to the following staff members, effective September 1, 2009: (as per contractual obligation):

Salary Transfers:

David Ziegler	From: MA+45, Step 8	To: MA+60, Step 8
Maureen Massaro	From: MA+45 Step 4	To: MA+60, Step 4
Stacy Rosen	From: MA+30, Step 10	To: MA+45, Step 10
Patricia McGee	From: MA+30, Step 10	To: MA+45, Step 10
Brian Duschenchuck	From: MA, Step 12	To: MA+15, Step 12
Carol-Ann Cristella	From: MA+30, Step 7	To: MA+45, Step 7

D. Ziegler
M. Massaro
S. Rosen
P. McGee
B. Duschenchuk
C. Cristella

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional substitute staff for the 2009/2010 school year:

Substitute Staff:

Carmen Patino	Bus Attendant	\$14.04 per hour
Frank Kern	Teacher	\$85.00 per diem

September 17, 2009

Substitute Staff

Thea Link	Long Term Teaching Assistant	\$18.49 per hour (effective Sept. 9 through Dec. 23, 2009)
April Best	Teaching Assistant	\$13.00 per hour
Neil Gross	Building Substitute Teacher	\$100.00 per diem
Becky McGovern	Building Substitute Teacher	\$100.00 per diem
Anthony Lawton	Cleaner	\$15.00 per hour
Louis Filomio	Cleaner	\$15.00 per hour
Linda Moiron	Clerical	\$24.78 per hour
Robin Imray	Clerical	\$22.89 per hour
Donna Quin	Clerical	\$24.78 per hour

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby increases the salary of the following staff, due to an additional assignment at Sleepy Hollow Middle School, effective September 9, 2009:

Additional Assignment:

J. Guzman

Jean Marie Guzman .1 of her salary for an additional class

Stipends:

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to stipend positions for the 2009/10 school year:

**S. O'Brien
A. Linteau
A. Emmerich
M. Garguilo
A. Linteau
A. Emmerich
S. Tubin**

Sleepy Hollow High School		
Class Advisor Grade 11	Stacey O'Brien .5	\$2,162.00
Sleepy Hollow Middle School		
Book Club	Angel Linteau	\$730.50
	Audra Emmerich	\$730.50
Environmental Action Club	Mike Garguilo	\$730.50
	Angel Linteau	\$730.50
Teacher Mentor	Audra Emmerich	\$1,203
Chorus -Washington Irving	Stephen Tubin	\$5,318

Revisions:

**B. Bucci
P. Quartironi**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby revises the following:

Barbara Bucci - Teacher Aide, SHMS, from probationary to permanent, in accordance with Civil Service Rules and Regulations, effective September 16, 2009.

Peter Quartironi, Director of School Facilities, Operations and Maintenance, from probationary to permanent, in accordance with Civil Service Rules and Regulations, effective September 29, 2009.

Additional Assignments:

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby increases the salary of the following staff, due to an additional assignment at Sleepy Hollow Middle School, effective September 9, 2009:

September 17, 2009

Jaime Begazo .2 of his salary for an additional class
Eduard Collado .1 of his salary for an additional class (*this name was
withdrawn from the record*)
Elena Pousada .1 of her salary for an additional class

**Additional
Assignments:
J. Begazo
E. Pousada**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional staff for the 2009/2010 school year:

**Staff
Appointments:**

Annie Randazzo, Teaching Assistant – W.L. Morse School, 6¼ hours per day, probationary, at a salary of \$27,463, based on Step 4 of the teaching assistant salary schedule, effective September 1, 2009 through August 31, 2012. (Replacement)

**A. Randazzo
A. Wieland
E. Andrus
M. Caldwell**

Anna Wieland, Teaching Assistant – Washington Irving School, 6¼ hours per day, at a salary of \$22,179 (prorated salary effective September 10, 2009 through June 30, 2010 will be \$21,957.20), based on Step 1 of the teaching assistant salary schedule, effective September 10, 2009 through June 30, 2010. (Leave Replacement)

Eric Andrus, After School Detention Monitor – Sleepy Hollow Middle School, 2 hours per day, at a rate of \$26.13 per hour. (Grant funded)

**After School
Program:**

Marcie Caldwell, Health Aide for sports physicals, at a rate of \$19.72 per hour, for the 2009/2010 school year.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to the After School Program for the 2009/2010 school year: (Funded by Extended School Day Grant)

**R. Almogabar
M. Seguinot
K. Von Essen
J. Sherwood
B. Bentley
C. Creary
A. Emmerich
C. Hicks
T. Rogers
C. Lopez
M. Praino**

Tappan Hill School (Funded by 21st Century Grant)

Rebecca Almogabar Coordinator \$40.00 per hour

John Paulding School (Funded by 21st Century Grant)

Madeline Seguinot Coordinator \$40.00 per hour

W.L. Morse School (Funded by 21st Century Grant)

Kaycee Von Essen Co-Coordinator \$40.00 per hour

Joy Sherwood Co-Coordinator \$40.00 per hour

Washington Irving School (Funded by 21st Century Grant)

Bridget Bentley Co-Coordinator \$40.00 per hour

Christin Creary Co-Coordinator \$40.00 per hour

Sleepy Hollow Middle School (Funded by Extended School Day Grant)

Audra Emmerich Substitute Coordinator \$40.00 per hour

Christen Hicks Teacher (3 days a week) \$35.00 per hour

Thomas Rogers Teacher (2 days a week) \$35.00 per hour

Chris Lopez Teaching Assistant (4 days a week) \$25.00 per hour

Sleepy Hollow High School (Funded by Extended School Day Grant)

Malena Praino Teaching Assistant \$25.00 per hour

September 17, 2009

CARRIED UNANIMOUSLY

Trustee Lillis moved, seconded by Trustee Swibold, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board
of Education hereby approves the following Student Personnel Motions, as listed:

**STUDENT
PERSONNEL
CSE/CPSE**

RESOLVED: That the Board of Education accepts the recommendations from the Committee
on Special Education (CSE) at its May 27; July 23; August 12, 18, 19, 2009 meetings and the
Committee on Preschool Special Education (CPSE) at its July 21, 22; August 11,17,25, 2009
meetings, as attached (Appendix #1). Discussion followed

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of
Education hereby appoints the following students to employment through Project You for the
2009/2010 school year:

Student number #:	000017361	000009810
	000020187	000020962
	000017415	000009360
	000019028	000018794
	000019783	000018796
	000007376	000017150

CARRIED UNANIMOUSLY

Trustee Conklin moved, seconded by Trustee Nadile, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of
Education hereby approves the following Finance and Facilities Motion, as listed:

**FINANCE
FACILITIES**

RESOLVED: That the Board of Education adjusts the 2009-2010 General Fund Budget from
\$62,511,933 to \$63,844,933, for tax certiorari payments.

**Adjustment to 2009-10
Budget**

CARRIED 6-0-1 Yes: Trustees Godwin, Rode, Conklin, Lillis, Nadile, Swibold
Abstain: Trustee Laub

Trustee Swibold moved, seconded by Trustee Nadile, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board
of Education hereby approves the following General Motions, as listed:

General:

RESOLVED: That the Board of Education is authorized and empowered to execute an
agreement with ECG Engineering, LLC., to provide RESCUE Compliance Services, at a fee
of \$7,150, for the 2009/2010 school year.

**Agreements:
ECG Engineering**

RESOLVED: That the Board of Education is authorized and empowered to execute an
agreement with Meryl Harris, to produce four district newsletters, at a fee of \$11,640, for the
2009/2010 school year.

Meryl Harris

RESOLVED: That the Board of Education is authorized and empowered to execute an
agreement with McREL, to provide a one-day Scenario Planning workshop, at a cost of \$3,500,
plus expenses, effective October 23, 2009.

McREL

September 17, 2009

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Transportation Advisory Services, to provide a transportation study, at a cost of \$9,850.00, for the 2009-2010 school year.

Agreements:

**Transportation
Advisory Services**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the merger of the Sleepy Hollow and Pocantico Hills School District Modified Football Team for the 2009-2010 school year and authorizes the President of the Board of Education and the Superintendent of Schools to sign the appropriate Section One merger form.

**Merger of modified
football teams**

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Strategic Learning, Inc., to provide homebound instruction, at a rate of \$54 per hour for all general education and regents level subjects and \$60 per hour for all other subjects, for the 2009/2010 school year.

Strategic Learning

RESOLVED: That, upon the recommendation of the Superintendent of School, the Board of Education authorizes the Superintendent of Schools to execute an agreement with KidzArt, for art enrichment in the after school program at Morse School and Washington Irving School, at a fee of \$175.00 per hour, not to exceed \$7,875.00, effective October 14, 2009 through December 16, 2009. (Funded by 21st Century Grant)

KidzArt

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts, with appreciation, the following donation:

Todd Associates, Inc., of an internal shade/sunscreen, to be used at the Washington Irving School Greenhouse. President Godwin extended the Board's appreciation for this donation.

**Gift:
Todd Associates**

Trustee Lillis inquired about the status of the banners for the Sleepy Hollow High School gymnasium. President Godwin reported that the banners have been ordered, some have come in and the remaining ones are due in shortly.

Old Business

Trustee Lillis inquired about the date for the dedication ceremony for the naming of the high school gymnasium. President Godwin indicated that the ceremony is scheduled for Saturday, December 5th at 10AM.

Trustee Nadile inquired about the status of the weight room. Dr. Smith reported that the weight room is up and running and looks great. Trustee Conklin inquired about the banners for homecoming. President Godwin indicated that she would follow up.

CARRIED UNANIMOUSLY

Trustee Swibold moved, seconded by Trustee Laub, that it be
RESOLVED: That the meeting of the Board be adjourned.

Respectfully submitted,

Adjournment

Nelly Valentin
District Clerk

Appendices:

#1