

October 1, 2009

A regular meeting of the Board of Education, Union Free School District of the Tarrytowns, was held on Thursday, October 1, 2009 in the Board Room of the Administration Building, commencing at 8:00PM.

Present: Mimi Godwin, President
Paul Rode, Vice President
Sheila J. Conklin, Trustee
Craig Laub, Trustee
B. Joseph Lillis, Trustee
Vincent Nadile, Trustee
Katharine M. Swibold, Trustee

Roll Call

Also present: Howard W. Smith, Superintendent of Schools
John J. Staiger, Jr., Assistant Superintendent for Business
Kathleen Haubner, Korn Rosenbaum, LLP.
Mrinalini Rajwar, Director of Technology
Nelly Valentin, District Clerk

Call to Order

Absent: Barbarann Tantillo, Assistant Superintendent

Executive Session

President Godwin called the meeting to order at 7:30PM.

Trustee Conklin moved, seconded by Trustee Rode, that it be
RESOLVED: That the Board goes into executive session to discuss particular personnel matters.

Public Session

CARRIED UNANIMOUSLY 8:02PM
No formal action was taken.

Silent Meditation

CARRIED UNANIMOUSLY 8:02PM

Trustee Nadile moved, seconded by Trustee Swibold, that it be
RESOLVED: That the Board returns to Public Session.

There was a moment of silent meditation, after which the Pledge to the Flag was given.
President Godwin asked that the following be remembered who recently passed away:
Laure Fourcade, Claire Heskestad's sister, Social Studies Teacher at SHHS.

**Communications,
Petitions &
Requests from the
public**

President Godwin congratulated Renee & Anthony Comerico on the birth of their new daughter. Renee is an elementary teacher at Washington Irving School.

October 1, 2009

CARRIED UNANIMOUSLY

Minutes:
9/17/09

Trustee Nadile moved, seconded by Trustee Swibold, that it be
RESOLVED: That the Board of Education, having received copies of the minutes of the regular meeting of September 17, 2009 approves as amended.

President Godwin asked John Staiger to give a status update on the energy performance audit. Mr. Staiger indicated that the contract was sent to our attorneys for review and also to Ameresco for comments. He anticipates having a full report to the board within the next two months.

Board Matters:

Dr. Smith reported that Westchester Putnam School Boards Association, SW BOCES and P/NW BOCES are sponsoring a symposium on Friday, October 30th, devoted to the school budget development process. They have requested participation of superintendents, school board members and community members. President Godwin polled the board for volunteers. It was noted that President Godwin would attend as the board representative.

President Godwin acknowledged Micah Sprague, band teacher at SHHS, and his students for the wonderful performance at the Veterans Plaque rededication ceremony held at Morse School on Sunday, September 20th. The performance was absolutely magnificent and she thanked them for volunteering their time.

Mr. Staiger, Jr., reported that the Audit Committee met this evening to review the results of the Audit Report. He introduced Kathleen Haubner from the firm of Korn, Rosenbaum, LLP. Ms. Haubner presented an overview of the financial condition and findings of the 2008-2009 audit report. This report is presented annually at a public Board meeting. The results showed that the district is in compliance and received an unqualified opinion on its financial statements, extra classroom activities fund, general fund, school lunch fund, special revenues fund and capital projects fund. Enclosed with the report was the management letter which highlighted the significant improvement the District has made with regards to bidding requirements and contracts. Ms. Haubner did indicate that there were some minor discrepancies in the middle school extra classroom activities fund. This was due to the middle school account being segregated from the high school. Ms. Haubner stated that this is a minor issue and she believes the middle school accounts will be fine next year. Ms. Haubner thanked John Staiger and his staff for all their cooperation during the audit process. Discussion followed.

Audit Report
2008/2009

Dr. Smith gave the following good news items:

- Sleepy Hollow High School's Multimedia Productions Team won best news magazine video at the 9th annual Reel Teens Festival
- Washington Irving School is celebrating harvest week from October 5-9. Students will have the opportunity to see New York farm products featured in the cafeteria.

Superintendent's
Report

President Godwin thanked all the parent volunteers for all their hard work on the Washington Irving Greenhouse.

October 1, 2009

Mrinalini Rajwar gave a brief technology report which included:

Technology Report

- Rationale – Vision
- People and Process
- School 2.0 Protocol
- Goals
 - Instructional
 - Policy & Procedure
 - Communication
 - Professional Growth
 - Infrastructure
- A Selected Example
- Jump Start on Action Items 2009-2010
- Other Items

Discussion followed.

CARRIED UNANIMOUSLY

Policy #1500

Trustee Laub moved, seconded by Trustee Conklin, that Policy #1500 – Public Use of School Facilities Policy, amended version, is discussed for the third time and adopted. Discussion followed.

Discussion of Policy#1510, #1510R

The Board had a first reading of Policy #1510 Use of District Internet Site and #1510R Use of District Internet Site Regulations. Discussion followed.

CARRIED UNANIMOUSLY

STAFF PERSONNEL:

Trustee Rode moved, seconded by Trustee Nadile, that RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Staff Personnel Motions, as listed:

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following probationary staff member to tenure:

Tenure: J. Walsh

Jennifer Walsh, Tenure Area: Mathematics, Certification: Mathematics 7-12, Effective: October 13, 2009

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional substitute staff for the 2009/2010 school year:

Substitute Staff:

Susan Fiorella	Clerical	\$14.73 per hour
Margarita Cantillana	Teaching Assistant	\$13.00 per hour
Ann Marie Vitale	Teacher	\$85.00 per diem
Edward Mahoney	Teacher	\$85.00 per diem
Ana Pena	Bus Attendant	\$14.04 per hour
Susan Canteen	School Monitor	\$14.04 per hour

October 1, 2009

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to serve as a sporting events supervisors for the 2009-2010 school year, as per the attached list: (Appendix #1)

Sporting Events Supervisors

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to the After School Program for the 2009/2010 school Year: (Funded by Extended School Day Grant)

After School Program:

Sleepy Hollow Middle School

Angel Linteau	Substitute Teacher	\$35.00 per hour
Christine Markey	Teacher	\$35.00 per hour

**A. Linteau
C. Markey
A. Hlasny
A. Harrison**

Sleepy Hollow Middle/High School

Alyse Hlasny	Teacher	\$35.00 per hour
Andrea Harrison	Teacher	\$35.00 per hour

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional staff for the 2009/2010 school year:

Staff Appointments:

Ramon Castillo, Bus Driver, 5 hours per day, probationary, in accordance with Civil Service Rules and Regulations, at a rate of \$20.35 per hour, based on Step 1 of the CSEA salary schedule, effective September 21, 2009. (Replacement)

R. Castillo

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid child care leave of absence to Brian Kolar, Social Studies Teacher – Sleepy Hollow Middle School, effective October 8, 2009 through December 4, 2009.

**Unpaid LOA:
B. Kolar**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an extension of an unpaid leave of absence to Rosanna Capalbo, teaching assistant – Sleepy Hollow Middle School, effective October 8, 2009 through December 4, 2009.

R. Capalbo

R. Pichardo

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants an unpaid leave of absence to Rosetta Pichardo, teaching assistant – Tappan Hill School, effective ½ day October 19, 2009 through November 16, 2009.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants a salary transfer to the following staff member, effective September 1, 2009 (as per contractual obligation):

**Salary Transfer:
K. Jones**

Kathleen Jones From: MA+15, Step 6 To: MA+30 Step 6

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following to a stipend position for the 2009/2010 school year:

**Stipend:
H. Douglas**

Drama

Fall Art Director	Heather Leigh Douglas	\$1,898
-------------------	-----------------------	---------

October 1, 2009

CARRIED UNANIMOUSLY

Trustee Rode moved, seconded by Trustee Conklin, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Student Personnel Motions, as listed:

**STUDENT
PERSONNEL:**

RESOLVED: That the Board of Education accepts the recommendations from the Committee on Special Education (CSE) at its July 23; August 11; September 11, 2009 meetings and the Committee on Preschool Special Education (CPSE) at its September 10, 2009 meetings, as attached (Appendix #2).

**CSE/CPSE
Reports**

CARRIED UNANIMOUSLY

Trustee Rode moved, seconded by Trustee Nadile, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Finance and Facilities Motion, as listed:

FINANCE/FACILITIES

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the audit of the 2008-2009 financial reports of the UFSD of the Tarrytowns as prepared by the CPA firm of Korn Rosenbaum LLP, and presented at the Board of Education meeting on October 1, 2009, and authorizes publication of the financial statement.

**Audit Report
2008-2009**

RESOLVED: That the Board of Education adjusts the 2009-2010 General Fund Budget from \$63,844,933 to \$63,868,741 for e-rate funds.

**Adjustment of
2009-10 Budget**

WHEREAS, law suits have been commenced to challenge the assessments on the property owned by County Homes, LLC, having a street address of 81 Highland Avenue, Tarrytown, and designated and described as Section 2, Sheet 19B, Block 122, Lots 35-42, 44, 45 and 48 and Block 123, Lots 6-16 and Block 124, Lots 11-15 on the Tax Maps and Assessment Rolls of the Town of Greenburgh for assessment years 2003 through 2008; and

**Tax Certiorari:
County Homes**

WHEREAS, the Union Free School District of the Tarrytowns (the "School District"), through its attorney, John F. Burkhardt, Esq., appeared in the pending litigation to protect the interests of the School District; and

WHEREAS, numerous discussions and meetings were held with the attorney for the petitioner, the Deputy Town Attorney for the Town of Greenburgh and counsel for the School District and various settlement proposals were discussed at length prior to arriving at a tentative settlement; and

WHEREAS, the School District's counsel and Deputy Town Attorney recommend approving the tentative settlement; and

NOW, THEREFORE, BE IT RESOLVED that it is in the best interests of the School District to settle this law suit with the following reductions in assessed values:

October 1, 2009

<u>Ass't Year</u>	<u>Original AV</u>	<u>Corrected AV</u>	<u>Reduction</u>	<u>Refund</u>
2003	\$321,700.00	\$221,960.00	\$99,740.00	\$ 44,014.26
2004	\$321,700.00	\$214,760.00	\$106,940.00	\$ 53,201.24
2005	\$321,700.00	\$219,725.00	\$101,975.00	\$ 53,775.50
2006	\$321,700.00	\$212,280.00	\$109,420.00	\$ 62,855.77
2007	\$321,700.00	\$207,100.00	\$114,600.00	\$ 72,040.95
2008	\$376,700.00	\$252,840.00	\$123,860.00	<u>\$ 78,283.51</u>
			Total	\$ 364,171.23

BE IT FURTHER RESOLVED, that John F. Burkhardt, Esq. is authorized to execute a Stipulation, Consent Judgment and any other relevant settlement documents consistent with this Resolution on behalf of the respondent-intervenor, the Union Free School District of the Tarrytowns.

CARRIED UNANIMOUSLY

Trustee Swibold moved, seconded by Trustee Nadile, that it be
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following General Motions, as listed:

GENERAL:

Agreements:

RESOLVED: That the Board of Education is authorized and empowered to execute an agreement with Andrea Eckerle, Speech Language Pathologist, 54 Washington Avenue, Pleasantville, NY 10570, to provide speech/language services, at a rate of \$160.00 per hour, not to exceed \$13,000 for the 2009/2010 school year.

A. Eckerle

BE IT RESOLVED, That the Board hereby authorizes its President to sign an Agreement with the law firm of Shaw, Perelson, May and Lambert, LLP, to provide Negotiations Counsel services to the District pursuant to an Agreement dated October 1, 2009, as presented to the Board at this meeting; and

Shaw, Perelson, May & Lambert

BE IT FURTHER RESOLVED that a copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

The Treasurer's Report for the months of July and August 2009 are attached to these minutes as Appendix # 3 and Appendix #4.

CARRIED UNANIMOUSLY

9:10PM

Trustee Conklin moved, seconded by Trustee Rode, that it be
RESOLVED: That the meeting of the Board be adjourned.

**Treasurer's Report:
July, August 2009**

Respectfully submitted,

Adjournment

Nelly Valentin
District Clerk

Appendices:

- #1 Sporting Events Supervisors
- #2 CSE/CPSE
- #3 Treasurer's Report July 2009
- #4 Treasurer's Report August 2009

Appendices