

December 18, 2009

A special meeting of the Board of Education, Union Free School District of the Tarrytowns, was held on Friday, December 18, 2009 in the Board Room of the Administration Building, commencing at 7:30AM.

Present: Mimi Godwin, President
Paul Rode, Vice President
Craig Laub, Trustee
B. Joseph Lillis, Trustee

Absent: Sheila J. Conklin, Trustee
Vincent Nadile, Trustee
Katharine M. Swibold, Trustee

Roll Call

Also present: Howard W. Smith, Superintendent of Schools
John J. Staiger, Jr., Assistant Superintendent for Business
Nelly Valentin, District Clerk

Call to Order

Absent: Barbarann Tantillo, Assistant Superintendent

President Godwin called the meeting to order at 7:30AM.

Trustee Lillis moved, seconded by Trustee Rode, that it be

Executive Session

RESOLVED: That the Board goes into executive session to discuss particular personnel matters.

CARRIED 4-0 7:30AM
No formal action was taken.

Public Session

CARRIED 4-0 7:30AM

Trustee Rode moved, seconded by Trustee Lillis, that it be
RESOLVED: That the Board returns to Public Session.

Silent Meditation

There was a moment of silent meditation, after which the Pledge to the Flag was given.

CARRIED 4-0

Trustee Rode moved, seconded by Trustee Lillis, that
RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Staff Personnel Motions, as listed:

**STAFF
PERSONNEL:**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional/non-instructional substitute staff for the 2009/2010 school year:

Substitute Staff

Anabelle Malcolm	Teacher	\$85.00 per diem
Jenea Gibbons	Teaching Assistant	\$13.00 per hour
Adam Dubin	Teacher	\$85.00 per diem
Jennifer Dondiego	Teaching Assistant	\$13.00 per hour

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Alyssa Perugini

Teaching Assistant

\$13.00 per hour

Substitute Staff

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants a .5FTE unpaid leave of absence to Gail Smilkstein, Registered Professional Nurse- Transfiguration School/SHMS/SHHS, effective December 10, 2009 through December 23, 2009.

**Unpaid LOA:
G. Smilkstein**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education is authorized to offer an early notification incentive of \$3,000 for all personnel, other than teachers and administrators, (prorated for part-time staff) who submit a letter of resignation for purposes of retirement on or before February 1, 2010, with an effective date no later than August 31, 2010.

**Early Notification
Incentive**

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education is authorized to offer a retirement incentive effective during the 2009-2010 and 2010-2011 school years, to teachers and administrators who submit a letter of resignation for purposes of retirement on or before February 1, 2010, with an effective date no later than August 31, 2010, or August 31, 2011, as per the attached memorandum. (Appendix #1)

**Retirement
Incentive**

CARRIED 4-0

7:31AM

Adjournment

Trustee Laub moved, seconded by Trustee Rode, that it be
RESOLVED: That the meeting of the Board be adjourned.

Respectfully submitted,

Nelly Valentin
District Clerk

Appendices:

Appendices

#1 Retirement Incentive Memorandum