

INSTRUCTIONAL GROUPING
STEERING COMMITTEE MEETING
May 10, 2005

MINUTES

Board Report- The Committee reviewed the English Language Arts Report presented to the Board of Education at its May 5th meeting and discussed the importance of planning for the remaining work in order to build teacher capacity and ensure successful implementation of the plan for the 2005-2006 school year.

Implementation Plan- The Committee reviewed all elements of ELA programming for the next school year and developed a plan for implementation:

Activity	Timeline
<p><u>Balanced Literacy</u></p> <ul style="list-style-type: none"> • Articulate framework terms/definitions • Provide application support/training • Initiate guided rdg. staff development • Pilot spelling program • Pilot handwriting program 	<p>May/June</p> <p>Sept. →</p> <p>Sept. →</p> <p>July/Aug. (planning)</p> <p>Sept. (implementation)</p> <p>July/Aug. (planning)</p> <p>Sept. (implementation)</p>
<p><u>Reading</u></p> <ul style="list-style-type: none"> • Establish collab. model design • Provide application support/training 	<p>May/June</p> <p>July →</p>
<p><u>Challenge</u></p> <ul style="list-style-type: none"> • Identify curriculum/skills • Develop supporting activities 	<p>July/August</p> <p>July→</p>

Evaluation- Each Principal will carefully monitor all new ELA initiatives for their building, on an ongoing basis, throughout the school year. The administration will collectively evaluate the effectiveness of each ELA component and will make adjustments to the program, if needed, to ensure that the needs of all teachers and students are being met.