

## **Steering Minutes for April 25, 2006**

**Present: Howard Smith, Barbarann Tantillo, Zybnek Gold, Joe Carmody, Carol Conklin, Anne Lillis, Dan Frare, Ana Ocasio-Rios, Dianne Wiacek, Mary Jo Daley, Mary Lynn Pearlman, and Will Jacobs**

**Meeting convened at 2:15**

### **1. Allergy Procedure Follow-up**

**Anne Lillis reviewed the allergy protocol with the nursing staff, principal and teachers and teaching assistants at Tappan Hill school.**

**If the nurse is out of the building at Tappan Hill, the classroom teacher, principal and Physical Education teacher have an epi-pen and are all qualified to use it. The allergy protocol will be shared with the staff of John Paulding next year. In addition, the nurses district-wide have been advised of this protocol. It was suggested that training for the epi-pen will be given at the beginning of the new school year before the students arrive. Dianne Wiacek proposed that the entire staff be trained in administration of the epi-pen.**

### **2. Dual Language Committee report**

**Nancy Arroyos reported on the status of the Dual Language programs. Next year there will be two new dual language classes in the fourth grade.**

### **3. Staff Development surveys**

**The individual buildings' advisory committees have compiled a list of areas that the staff wants to work on next year. These lists will be used by the Superintendent to help inform his recommendations to the Board of Education when they are setting goals for the next year.**

**New Business:**

- **Anne Lillis announced that thanks to Alison Paul we will be offering the Spanish Immersion Institute again this summer. She stated that the curriculum is differentiated and can be taken by anyone who participated in the past. She wanted to alert anyone interested in this program to watch for more details on the district's news.**
- **Dan Frare spoke about the opening day and proposed that part of that day be devoted to grade level/team meetings. Dr. Smith stated that the state mandates that Superintendent Conference days be spent on professional development and focus on improving student achievement. The topics we discuss are an outgrowth of the goals set for the school year.**
- **Dr. Smith discussed the School Resource Officer concept for the high school. We have tried to get a grant for this before and anticipate that we will receive one this time. He stated the Sleepy Hollow youth officer is available to help us and this School Resource officer will not duplicate any service we now offer and that he will collaborate with the Social Worker at the invitation of a teacher.**

**Proposed agenda items:**

**Summer curriculum work  
Staff Development Survey  
Update Anne Lillis' Elementary Inclusion Committee and the new  
entrant screening.**

**Last scheduled Steering Committee Meeting:**

**May 30-3:15**

**Respectfully submitted,**

**Mary Lynn Pearlman**

