

Public Schools of the Tarrytowns

2020-2021 PROPOSED BUDGET DEVELOPMENT CALENDAR		
Date	Budget Development Activity	Responsibility
September 12, 2019	Budget Calendar Adopted by Board of Education	Board of Education
October 1, 2019	Review of Current Staffing & Current Student Enrollment	Leadership Team
October 22, 2019 - October 24, 2019	Budget guidelines and packets distributed	Business Administrator
December 12, 2019	Budget Preview	Business Administrator
January 30, 2020	Preliminary Budget Discussion	Superintendent
March 1, 2020	Submission of Tax Levy Cap Calculation to Office of NYS Comptroller	Business Administrator
March 1, 2020	Draft Budget Distributed to Board of Education	Superintendent
March 5, 2020	Proposed Draft Budget Presentation	Superintendent
March 14, 2020	Board of Education Workshop (Saturday 8:30 AM - 11:30 AM) Administration Building - Boardroom Building Presentations Special Education Health, Physical Education & Athletics	Leadership Team
March 21, 2020	Board of Education Workshop (Saturday 8:30 AM - 11:30 AM) Administration Building - Boardroom Transportation Facilities Curriculum & Technology Central Administration & BOCES Appropriations & Revenues	Leadership Team
April 1, 2020	1st Legal Notice Publication	District Clerk
April 15, 2020	2nd Legal Notice Publication	District Clerk
April 21, 2020	Budget Adoption (Administration Building - Boardroom)	Board of Education
April 29, 2020	3rd Legal Notice Publication	District Clerk
April 30, 2020	Budget Document Available to Public (School Offices, Administration Building, Library, Post Office)	Business Administrator
May 7, 2020	Budget Hearing (Administration Building - Boardroom)	Board of Education
May 12, 2020	Evening Voter Registration (4:00 PM - 8:00 PM) Administration Building - Boardroom	District Clerk
May 13, 2020	4th Legal Notice Publication	District Clerk
May 13, 2020	Budget Notice Mailed	Business Administrator
May 19, 2020	Budget Vote	District Clerk