REQUEST FOR SALARY MOVEMENT

Date: _____ ☐ September 1 ☐ February 1

Name: _____ School: _____

I am requesting movement on the salary schedule from _____ Step _____ to _____Step _____.
(Pursuant to Article IV Section A-15 of the collective bargaining agreement between the Board of Education and Teachers' Association of the Tarrytowns. "Teacher shall only be allowed to move between lanes on the salary schedule once every seventeen (17) months").

My last salary Transfer was _____.
month /year

The following credits were taken beyond my last salary transfer:

COURSE	COLLEGE/UNIVERSITY	CREDITS	EMPLOYEE INITIALS	HR INITIALS

Total Credits used for this salary transfer _____

Total Credits carried over for the next salary transfer _____

Approval _____ **Date:** _____

BOE Agenda_____